How to Fill Out a Sample ID Form

All of the samples that we receive must come in with a sample ID form. You can



find the sample forms under the *Services* tab on our website. When sending in samples of different types (Etc. soil, plant, water, fertilizer) you will need to fill out a separate form marked off for that pathway.

<u>Submitted By:</u> Add your account number, company name, or the first name and last name that the account was submitted under.

- If you don't have an account, find a <u>New Customer Account form</u> under *Services*.

<u>Test Code</u>: Add the test code you'd like your sample tested for, found on the Fees & Services page. Some of the sample pathways have a common test code guide included on the form for you to use.

<u>Results For:</u> Add your own name or the name of the person receiving the results.

Location: Add the location where the sample was taken.

<u>Sample ID</u>: Assign an ID to your sample and make sure the same ID is written on the sample bag.

Test results and invoices will be sent to the email address provided on the New Customer Account form.